

**SAFE ZONE**

DO NOT place important texts or images beyond the dotted area to prevent trimming.

**TRIM**

This is the actual cut of the final design.

**BLEED**

Extend your artwork to the edge of this template if you want your design to extend to the edge of your final prints. We require 1/8" bleed.

**BORDER**

Minimum border thickness is 3/8" from BLEED line.



**PRINT TEMPLATE**

**Size** 8.5" x 11" (WxH)

**Side** Front (Outside Face)  
Back (Inside Face)

NEED HELP?  
Please visit our online file setup guide at [www.uprinting.com/filessetup](http://www.uprinting.com/filessetup)

To speak with our Pre Press Department, call Toll Free 888.888.4211.